

---

**FEI**  
**VAULTING**  
**WORLD**  
**CHAMPIONSHIP**  
**BERN**  
**2024**

---

**FEI**  
**VAULTING**  
**EUROPEAN**  
**CHAMPIONSHIP**  
**BERN**  
**2024**  
JUNIORS &  
YOUNG VAULTERS

**BE**  
**RN**  
2024

# FEI SCHEDULE



## TABLE OF CONTENTS

<b>I.</b>	<b>DENOMINATION OF THE EVENT .....</b>	<b>2</b>
<b>II.</b>	<b>GENERAL CONDITIONS .....</b>	<b>2</b>
<b>III.</b>	<b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE .....</b>	<b>4</b>
<b>IV.</b>	<b>GENERAL INFORMATION .....</b>	<b>5</b>
1.	ORGANISER .....	5
2.	ORGANISING COMMITTEE .....	6
3.	EVENT DIRECTOR .....	6
<b>V.</b>	<b>OFFICIALS .....</b>	<b>7</b>
<b>VI.</b>	<b>INVITATIONS .....</b>	<b>9</b>
1.	GENERAL .....	9
<b>VII.</b>	<b>ENTRIES .....</b>	<b>9</b>
1.	ENTRY DATES AND ENTRY FEES .....	10
2.	NO-SHOWS/LATE WITHDRAWALS: .....	11
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE: .....	11
<b>VIII.</b>	<b>TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS) .....</b>	<b>12</b>
<b>IX.</b>	<b>COMPETITION DETAIL .....</b>	<b>12</b>
<b>X.</b>	<b>FACILITIES OFFERED .....</b>	<b>14</b>
1.	ATHLETES .....	14
2.	GROOMS .....	Error! Bookmark not defined.
<b>XI.</b>	<b>LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS .....</b>	<b>15</b>
1.	DRAW .....	15
2.	COMPETITION ARENA(S) .....	15
3.	PRACTICE ARENA(S) .....	15
4.	STABLES .....	16
5.	SCORING/TIMING PROVIDER .....	16
6.	OTHER TECHNOLOGY/SERVICE PROVIDER(S) .....	16
7.	PRIZE GIVING CEREMONY .....	16
8.	ADVERTISING ON ATHLETES AND HORSES .....	16
9.	TICKETING .....	16
10.	BETTING .....	16
11.	TRANSPORT REIMBURSEMENT HORSES/PONIES .....	16
12.	WELCOME .....	17
13.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS .....	17
14.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS .....	17
15.	LORRY / CARAVAN FACILITIES .....	17
16.	SUSTAINABILITY .....	17
<b>XII.</b>	<b>VETERINARY MATTERS .....</b>	<b>17</b>
1.	CUSTOMS FORMALITIES .....	17
2.	HEALTH REQUIREMENTS .....	18
3.	NATIONAL REQUIREMENTS .....	18
4.	PONIES .....	18
5.	INJURY SURVEILLANCE .....	18
6.	TRANSPORT OF HORSES .....	18
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....	18
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME .....	19
<b>XIII.</b>	<b>HUMAN ANTI-DOPING .....</b>	<b>20</b>
<b>XIV.</b>	<b>ADDITIONAL INFORMATION .....</b>	<b>20</b>
1.	INSURANCES AND NATIONAL REQUIREMENTS .....	20
2.	PROTESTS/APPEALS .....	21
3.	DISPUTES .....	21
4.	MODIFICATION TO SCHEDULE .....	21
5.	ADDITIONAL INFORMATION FROM THE ORGANISER .....	22
6.	PRIZE MONEY DISTRIBUTION (See Art. 127, 128) .....	22
<b>XV.</b>	<b>ANNEXES .....</b>	<b>23</b>
1.	RESULTS .....	23

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## IV. GENERAL INFORMATION

### 1. ORGANISER

Name: LG GLOBAL NET GmbH  
Address: Viktoriastrasse 21, 3013 Bern  
Telephone: 0041 79 793 49 78  
Email: info@bern2024.ch  
Website: bern2024.ch

#### Contact Details Show Ground:

Address: Mingerstrasse 3, 3014 Bern  
Telephone: 0041 31 336 13 13  
GPS Coordinates: 46°57'27.2"N 7°27'47.5"E

Accessibility details (directions by road, nearest airport / train station):

Arrival by car: Drive direction Bern Expo and follow the signposts.

Arrival by train: Take the train to Bern Main Station and take the streetcar Nr. 9 direction Bern Wankdorf, get out at the Station Guisanplatz Expo.

Arrival by Plane: Airport Bern-Belp / Zürich / Basel.



## **2. ORGANISING COMMITTEE**

President of the Event: Gabie Laffer  
Show Secretary: Kelly Maertens  
Press Officer: Nicole Heppler

## **3. EVENT DIRECTOR**

Name: Gabie Laffer  
Address: Viktoriastrasse 21, 3013 Bern  
Mobile: 0041 79 793 49 78  
Email: gala@bern2024.ch

## V. OFFICIALS

Event ID: 2024_CH-EU_0002 & 2024_CH-M_0001						
Ref	Panel	Function	FEI ID	Name	NF	Level
1	Ground Jury	Ground Jury President	10049868	Dietmar Otto	GER	L4
		Ground Jury President	10055349	Rob de Bruin	NED	L4
		Ground Jury Member	10053748	Monika Eriksson	SWE	L4
		Ground Jury Member	10049299	Georgina Fernandez	ARG	L3
		Ground Jury Member	10049809	Véronique Girard	FRA	L4
		Ground Jury Member	10052938	Craig Coburn	USA	L4
		Ground Jury Member	10026646	Michela Callegari	ITA	L3
		Ground Jury Member	10086750	Lise Berg	DEN	L3
		Ground Jury Member	10050070	Elzbieta Dolinska	POL	L4
		Ground Jury Member	10113920	Alison Marsh Rimaud	IRL	L3
		Ground Jury Member	10066826	Krisztina Bence-Kiss	HUN	L3
2	Foreign Judge	Foreign Judge	10024908	John Eccles	GBR	L3
3	Technical Delegate	Technical Delegate	10052946	Doris Knotter	AUT	4
4	Chief Steward	Chief Steward	10049134	Kersten Klophaus	GER	L4
5	Assistant Stewards	Assistant Steward	10193094	Madlaina Martig	SUI	L3
		Assistant Steward	10329315	Carsten Jaeschke	SUI	L2
		Assistant Steward	10105853	Jasmine Grossglauser	SUI	L2
		Assistant Steward	10140820	Sarah-Nadia Nyffenegger	SUI	L2
		Assistant Steward	10208117	Petra Eriksson	SWE	L2
		Assistant Steward	10010458	Lucy Bell	GBR	L3
		Assistant Steward	10103972	Nicole Zelvelder	NED	L3
		Assistant Steward	10103967	Kathi Jothe	GER	L4
6	FEI Veterinary Delegate	Foreign Veterinary Delegate	10050632	André Aumann	BEL	L4
7	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President	10050573	Sonia Wittreck	FRA	L4
		Assistant FEI Delegate	10028950	Stéphane Montavon	SUI	L3
		Assistant FEI Delegate	10050419	Charles Trolliet	SUI	L3
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1103/1105)	Veterinary Service Manager & FEI Permitted Treating Veterinarian	10198921	Marco Bryner	SUI	L1
		FEI Permitted Treating Veterinarian (one for every 200 horses)	10030198	Seline Looser	SUI	
9	Medical Doctor <sup>9</sup>			Tiefenauspital Dr. med. Beat Muggli	0041 31 308 81 11	

---

<b>10</b>	Farrier			Nadine Sigrist & Jonas Winzenried	info@npz.ch 00041 79 342 1895	
<b>11</b>	NF Delegate	NF Delegate (if applicable)				

\* Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.



## VI. INVITATIONS

### 1. GENERAL

#### CVIs/CVIO and Championships – Article 701.9

NFs invited (mandatory for CVI3*/CVIO4* and Regional Championships)	<b>CH-EU</b> All European Nations <b>CH-M</b> All Nations
Number of Attendants per NF <b>Provisional list must be sent with the nominated entries</b> <b>List must be final by the date of the definite entries</b>	<b>1 Chef d'Equipe</b> 2 Reserve Lungers 1 National Trainer 1 Physio 1 Veterinarian 5 Attendants
Number of Grooms per NF	<b>1 per horse</b>
<b>Number of athletes per NF</b>	
<b>Individual</b>	
- Individual Female – Senior	<b>According VR</b>
- Individual Female – Young Vaultler	<b>According VR</b>
- Individual Female – Junior	<b>According VR</b>
- Individual Female – Children	
- Individual Male – Senior	<b>According VR</b>
- Individual Male – Young Vaultler	<b>According VR</b>
- Individual Male – Junior	<b>According VR</b>
- Individual Male – Children	
<b>Squad</b>	
- Squad Senior	<b>According VR</b>
- Squad Junior	<b>According VR</b>
<b>Pas-de-Deux</b>	
- Pas-de-Deux Senior	<b>According VR</b>
- Pas-de-Deux Junior	<b>According VR</b>

**Athletes are invited by the Organiser through their National Federation**

## VII. ENTRIES

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

**IMPORTANT - Entry forms must include the following information on:**

**Horse:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

## 1. ENTRY DATES AND ENTRY FEES

### Deadlines for Entries

Entries have to be in accordance with article 705 & 707 of the FEI Vaulting Rules.

### Deadlines for Entries:

Stage	Description	Date
<b>Nominated entries:</b>	NFs submit a list of Athletes and Horses (up to the defined maximum number), from which Definite Entries will be selected.	17.06.2024
<b>Definite Athlete Numbers</b>	To assist OC planning, NFs confirm to the OC the number of Athletes (incl. Grooms, Lungers & Attendants) and Horses per category they intend to submit at Definite Entry.  Based on the Definite Athlete Numbers Entry/Package fees and stabling fees have to be paid in advance and reach the bank account of the OC not later than June 19 <sup>th</sup>	17.06.2024
<b>Definite entries:</b>	From the list of nominated entries, NFs confirm to the OC the Athletes (incl. Grooms, Lungers & Attendants) and Horses which will participate in accordance with the numbers confirmed at the Definite Athlete Numbers stage.	01.07.2024
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection)		15.07.2024
<b>Entry fee per Person incl. Attendants:</b> (package price, see facilities offered)	375 CHF	
<b>Accreditation Fee per Horse Owner:</b>	100 CHF	
<b>Stabling fee per horse:</b> incl. first bedding, EADCMP & manure disposal Sunday July 14 <sup>th</sup> until Monday July 22 <sup>nd</sup> (10:00) max. 2 Reserve horses per Nation	325 CHF (Straw) 375 CHF (Shavings)	
Tack Box (upon availability)	150 CHF	
Details entry procedure fee / Payment:	see below	

Entries for the competition are **only possible online!**

The OC will send an E-Mail to each National Federation containing login credentials and a detailed guide for the online entry system. In case your NF does not get an E-Mail by the **27<sup>th</sup> of May 2024**, or you need help with the entry system, please contact [entries@bern2024.ch](mailto:entries@bern2024.ch) (Login is only provided for National Federations).

**Entry/Package fees (incl. Grooms, Lungers & Attendants) and stabling fees based on the Definite Athlete Numbers must be paid in advance and reach the bank account of the OC not later than June 19<sup>th</sup>.**

Please include an exact list of what was paid and send it together with a receipt of the bank transfer via E-Mail to [entries@bern2024.ch](mailto:entries@bern2024.ch). On time payment of entry fees is a condition for entries being considered as officially accepted & made in time by the OC. For payments in EUR the exchange rate is fixed at 1 EUR = 0.97 CHF

Account Holder: Ig global net GmbH, c/o TESMAG AG, Limmatquai 58,  
8001 Zürich  
Bank Name: AEK Bank 1826  
IBAN CHF Konto: CH61 0870 4046 5964 4714 5  
IBAN EUR Konto: CH34 0870 4046 5964 4714 6  
BIC/SWIFT: AEKTCH228704

**Payments must state the name of the nation**

For payments on site (Hay, Shavings etc.) we accept EUR, CHF and all major credit cards.

**Music**

- Go to <http://www.thinkfitt.eu/vaulting>
- Login (or register if you don't have an account yet)
- Upload your music (MP3, max 10 MB/file)
- That's all

**Please upload your Music prior to the 8<sup>th</sup> of July.**

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

In case of withdrawals after the **definite athlete numbers** or no-shows NF's will be held liable for all entry/package (incl. Attendants) and stabling fees reserved with the **definite athlete numbers**.

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee: Included in entry fee  Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)

Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIMs)

Manure disposal included in Stabling Fee  
Hay 10 CHF/EUR  
Straw 10 CHF/EUR  
Shavings 15 CHF/EUR  
Other (please specify):

Lorry/Caravan:

Power supply: provided by the OC  Not provided by the OC  Price:  
Water supply: provided by the OC  Not provided by the OC  Price:  
Sanitary facilities: provided by the OC  Not provided by the OC  Price:  
Catering facilities: provided by the OC  Not provided by the OC  Price:

**All aforementioned amounts are including VAT**

VAT number of the Organiser	CHE-113.660.689 MWST
-----------------------------	----------------------

**VIII. TIMETABLE** (to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Sunday	July 14th	08:00
1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i>  <i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) - Article 722 of the FEI Vaulting Rules.</i>	Monday	July 15 <sup>th</sup>	09:00
• Chef d'Equipes Meeting (CVIO & Championships)	Tuesday	July 16th	14:00

**TYPE OF COMPETITIONS**

Please specify the types of competitions schedule:

- Squad Competitions
- Individual Competitions
- Pas-de-Deux Competitions

**IX. COMPETITION DETAIL**

**Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.**

**SUNDAY 14TH JULY**

Arrival of horses

from 08:00

### **MONDAY 15TH JULY**

Horse Inspection	09:00
Official Training	Afternoon

### **TUESDAY 16TH JULY**

Horse Re-Inspection	Morning
Official Training	Morning
Declaration of Starters	10:00
Chef d'Equipe Meeting & Draw	14:00
Opening ceremony	Evening

### **WEDNESDAY 17TH JULY**

Junior Squads	Compulsory	Morning
Individual Young Vaulters Male	Compulsory	Morning
Individual Young Vaulters Female	Compulsory	Morning
Individual Junior Female	Compulsory	Afternoon
Individual Senior Female	Compulsory	Afternoon
Individual Senior Male	Compulsory	Evening

### **THURSDAY 18TH JULY**

Individual Junior Male	Compulsory	Morning
Individual Junior Female	Freestyle	Morning
Senior Squads	Compulsory	Morning
Junior Pas De Deux	Freestyle	Afternoon
Individual Senior Male	Technic	Afternoon
Individual Senior Female	Technic	Evening

### **FRIDAY 19TH JULY**

Individual Junior Male	Freestyle	Morning
Individual Young Vaulters Female	Technic	Morning
Individual Young Vaulters Male	Technic	Morning
Junior Squads	Freestyle	Afternoon
Senior Pas De Deux	Freestyle	Afternoon
Junior Pas De Deux	Freestyle	Afternoon
Senior Squads	Freestyle	Evening
<b>MEDAL CEREMONY</b>		Evening

## **SATURDAY 20TH JULY**

Individual Senior Female	Freestyle	Morning
Individual Senior Male	Freestyle	Afternoon
Individual Junior Female	Freestyle	Afternoon
Individual Junior Male	Freestyle	Afternoon
Declaration of Starters	Official Team	18:00
Senior Pas De Deux	Freestyle	Evening
<b>MEDAL CEREMONY</b>		Evening

## **SUNDAY 21ST JULY**

Individual Young Vaulters Female	Freestyle	Morning
Individual Young Vaulters Male	Freestyle	Morning
Junior Squads	Freestyle	Afternoon
Official Team Competition	Freestyle	Afternoon
<b>MEDAL CEREMONY</b>		Evening

## **X. FACILITIES OFFERED**

### **1. ATHLETES/GROOMS/ATTENDANTS**

#### **Package (Athletes, Grooms, Lungers, Attendants)**

The package (price: 375 CHF) includes:

- lunch & dinner at the venue from Monday July 15<sup>th</sup> to Sunday July 21<sup>st</sup>
- Opening Ceremony
- Access to the spectator stands
- Accreditation & Entry Fee

Lost Accreditations may be replaced for a fee of 100 CHF

#### **Accommodation**

Accommodation is not included in the package. The city of Bern and the surrounding regions offer you a variety of accommodation options for every budget. The offer ranges from five-star hotels to youth hostels, bed & breakfasts, overnight stays on a campsite and private accommodation.

Bern Welcome provides a special [booking page](#) with rooms reserved exclusively for the competitors of BERN2024 within the city of Bern and will assist you with any questions around accommodation.

Please direct any accommodation-related questions and requests directly to the Convention Desk of Bern Welcome:

Bern Welcome  
[meetings@bern.com](mailto:meetings@bern.com)  
[+41 31 328 12 60](tel:+41313281260)

**Please note that camping is not possible on the event site**

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from 14.07 to 22.07

**Meals**

At the expense of: The Organiser  or Athletes

Meals provided from 15.07 to 21.07 .

**NB.** If applicable, Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness. As much as possible in accordance with the Organisers Guide, [Point 4.7.2 - Facilities, Services & Conditions for Grooms.](#)

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. DRAW**

Time, date and location:

Tuesday July 16<sup>th</sup> 14:00, Media Center

### **2. COMPETITION ARENA(S)**

Dimensions: 27 x 27m

Type of Footing : Sand

### **3. PRACTICE ARENA(S)**

Dimensions: 25 x 25m (Last Warmup in Competition Arena)

Type of Footing: Sand

Dimensions: 22 x 60m (Indoor)

Type of Footing: Sand

Dimensions: 22.5 x 80m (Indoor)

Type of Footing: Sand

Dimensions: 22.5 x 80m (Indoor)

Type of Footing: Wood Chips / Sand

Dimensions: 100 x 75m (Outdoor)

Type of Footing: Sand

#### 4. STABLES

Size of boxes 3 m x 4 m All Vaulting Horses are to be housed in stables of at least 12m<sup>2</sup> where one side of the stable must be at least 3m in length.

#### 5. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? The list of certified Service Providers is available here:

<https://inside.fei.org/fei/your-role/it-services/it-providers/list>

Yes

Name of the Company: equi-score GmbH

FEI Certified Service Provider ID number: GX62D313AKSCI

Contact person at Event

Name: Mario Cron

FEI ID number: 10175009

Contact email: [info@equi-score.com](mailto:info@equi-score.com) (compulsory)

#### 6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

No

#### 7. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition will be communicated at the Chef d'Equipe Meeting.

#### 8. ADVERTISING ON ATHLETES AND HORSES

Authorised

Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

#### 9. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: Ticketcorner

Web address to buy ticket: <https://www.ticketcorner.ch>

#### 10. BETTING

Betting will be authorised by the Organiser: Yes  No

#### 11. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.



The Athlete

## 12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

## 13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip: included in Hotel accommodation (Bern)

## 14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Groom: 1 per horse

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

## 15. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes  No

Lorries/Trailers will be parked in an offsite car park (walking distance). It is not allowed to sleep in any kind of vehicle at the car park. Each NF will only be provided with a limited amount of parking passes as space is generally very limited. There are plenty of paid additional public parking spaces in close proximity, which can be used at one's own cost. All participants are advised to travel to Bern by public transport or leave their cars at the accommodation. For those staying in hotels not within walking distance use the free public transportation included for hotels in the city of Bern. The venue is very central and can be reached within 10 minutes from the main train station.

## 16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: "<http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Name: Zollagentur Krafft GmbH  
Address: Grenzübergang Basel-Weil-Autobahn, Büro 304 - 3. Stock  
  
Telephone: +49 7621 7707302  
Email: manuel.krafft@za-krafft.de  
Opening hours: 07:30 - 17:30

**There are special requirements for the customs clearance of the horses entering Switzerland**

The easiest solution to enter and leave Switzerland is the Carnet ATA. The Carnet ATA is an international document issued by the chamber of commerce of your home nation. All major highway border-crossing points process Carnet ATA's 24 hours a day and 7 days a week without charging you any fee. To be 100% sure you can check the opening hours of your desired border crossing point here: <https://www.offices.customs.admin.ch/?lang=1>

You need to open up your Carnet ATA in advance at your chamber of commerce

## **2. HEALTH REQUIREMENTS**

### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit, free from infectious disease and meet the FEI's health requirements before being allowed to compete.

### **ENTRY OF HORSES**

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

## **3. NATIONAL REQUIREMENTS**

## **4. PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

## **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1. PASSPORTS. FEI General Regulations**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

## **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

## **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations**

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and microchip (where present), their vaccination status and met the FEI's health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

## **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

## **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations**

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

# **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME**

## **(EADCMP).**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2 PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <https://inside.fei.org/content/general-regs-statutes>.

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3 DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4 MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## 5 ADDITIONAL INFORMATION FROM THE ORGANISER

### Age of Athletes and Horses according to the Event's Category Article 702 & 717:

Senior Classes	Minimum Age for Vaulters
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
Young Vaulters	Minimum/Maximum Age for Vaulters
Individual Competition	16 - 21
Junior Classes	Minimum/Maximum Age for Vaulters
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18
Children Classes	Minimum/Maximum Age for Vaulters
Individual Competition	12 - 14

Horses	Minimum Age
All Classes	7 years old or over

## 6 PRIZE MONEY DISTRIBUTION (See Art. 127, 128)

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

No prize money will be distributed

## **XV. ANNEXES**

### **1. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [Laetitia.Gillieron@fei.org](mailto:Laetitia.Gillieron@fei.org) in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/vaulting-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.